

# **Center for Educational Performance and Information (CEPI)**

## **Michigan Education Information System (MEIS)**

### **Single Record Student Database (SRSD)**

#### **Data Field Descriptions Addendum for *Field 31: Supplemental Nutrition Eligibility***

**This addendum applies to the**

**Fall 2008**

**Collection Only**

Questions?

E-mail: [CEPI@michigan.gov](mailto:CEPI@michigan.gov)

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## **Summary of Edits**

The information contained in this addendum should be used to replace Field 31: Supplemental Nutrition Eligibility in the **SRSD Data Field Descriptions** for the Fall 2008 submission.

Please be advised that the collection of Single Record Student Database (SRSD) Field 31: Supplemental Nutrition Eligibility will continue to be a required field for the fall 2008 SRSD submission. The Center for Educational Performance and Information (CEPI) and the Michigan Department of Education (MDE) have jointly determined this to be a preferred approach as we move forward with transitioning to the new Michigan Student Data System (MSDS) collection of supplemental nutrition eligibility.

**This addendum replaces pages 73 - 76 of the SRSD Data Field Descriptions for Fall 2008.**

## Field 31: Supplemental Nutrition Eligibility

<b>Submission cycle:</b>	( <del>Optional</del> ) Fall, spring, and end of year						
<b>Field use:</b>	Richard B. Russell National School Lunch Act, 42 USC. 175; Child Nutrition Act of 1966, 42 USC 1771; NCLB, Sec 20 Telecommunications Act of 1996, Sec. 254 (E-rate); NCLB, 20 USC 6311; PL 107-110 Sec. 1111 (computation of economically disadvantaged subgroups for Adequate Yearly Progress [AYP]); Carl D Perkins Career and Technical Education Act of 2006. Section 113 (computation of economically disadvantaged special population)						
<b>State of Michigan office contact:</b>	<ul style="list-style-type: none"><li>• For questions regarding <b>Supplemental Nutrition Eligibility</b>, contact MDE Office of Grants Coordination and School Support, Dawn Harris, (517) 373-4335 or <a href="mailto:HarrisDM@michigan.gov">HarrisDM@michigan.gov</a>.</li><li>• For questions regarding <b>E-rate</b>, contact Jeannene Hurley, Michigan State E-rate Coordinator at MDE (517) 241-0898 or <a href="mailto:HurleyJ@michigan.gov">HurleyJ@michigan.gov</a>.</li><li>• For questions regarding <b>Adequate Yearly Progress</b> (AYP), contact Paul Bielawski at MDE's Office of Educational Assessment and Accountability, (517) 335-5784 or <a href="mailto:BielawP@michigan.gov">BielawP@michigan.gov</a>.</li><li>• For questions regarding <b>Perkins Core Performance Indicators</b>, contact Jill Kroll, Office of Career and Technical Education, Michigan Department of Education, (517) 241-4354 or <a href="mailto:KrollJ1@michigan.gov">KrollJ1@michigan.gov</a>.</li><li>• For questions regarding the reporting of <b>Early Childhood</b> information, please contact Gary Schafer, Office of Early Childhood Education and Family Services, (517) 373-8483 or <a href="mailto:SchaferG@michigan.gov">SchaferG@michigan.gov</a>.</li><li>• For questions regarding the use of free-meal eligibility information by the <b>Office of School Improvement</b>, please contact Judy Thelen at (517) 335-1266 or <a href="mailto:ThelenJ8@michigan.gov">ThelenJ8@michigan.gov</a>.</li></ul>						
<b>Field specification:</b>	One-character						
<b>Record position/type:</b>	344, integer						
<b>Code/format:</b>	This is a one-position field (N) <table><tr><td>1</td><td>Student is eligible for free-meal/milk program for current school year.</td></tr><tr><td>2</td><td>Student is eligible for reduced-price meal program for current school year.</td></tr><tr><td>3</td><td>Student is <b>not</b> eligible for either free meal/milk program or reduced-price meal program for current school year.</td></tr></table>	1	Student is eligible for free-meal/milk program for current school year.	2	Student is eligible for reduced-price meal program for current school year.	3	Student is <b>not</b> eligible for either free meal/milk program or reduced-price meal program for current school year.
1	Student is eligible for free-meal/milk program for current school year.						
2	Student is eligible for reduced-price meal program for current school year.						
3	Student is <b>not</b> eligible for either free meal/milk program or reduced-price meal program for current school year.						
<b>Dependencies with other fields:</b>	<u>Field 29: Program Eligibility/Participation I</u> , <u>Field 34: Homeless</u>						

**Programming edits:** Error check to ensure a valid code is not out of range.

Fatal errors occur when this field contains an invalid number.

Message: An out-of-range number has been entered.

A fatal error occurs if this field is blank.

A fatal error occurs if this field does not contain a "1" and position 7 of Field 29: Program Eligibility/Participation I contains a "1" (migrant student) or Field 34: Homeless contains a valid code.

Message: This student appears to be eligible for supplemental nutrition under federal guidelines. This field should be reported with code "1".

**~~NOTE: The official Supplemental Nutrition Eligibility count will be collected at the end of October 2008, via the new Student Data System. Reporting data in this field for the fall 2008 general SRSD collection is optional. Field dependencies have been removed. The data collected in the new system will continue to be used as described.~~**

**Definition:** The count is taken at the district in which the student is enrolled, not necessarily the school where the meal is received. The student need not actually receive a meal on the day this count is taken.

See the following Web site for disclosure information:

<http://www.fns.usda.gov/cnd/Governance/regulations/03-12-2007.pdf> .

**Usage:** Supplemental Nutrition Eligibility is used by multiple state of Michigan offices as an indicator of poverty. Multiple state and federal reports are generated using these data; therefore it is critical that the field is completed correctly.

**Adequate Yearly Progress:**

For Adequate Yearly Progress, this field currently provides the basis for subgroup identification of economically disadvantaged students. Additional information regarding Adequate Yearly Progress may be found at:

[http://www.michigan.gov/mde/0,1607,7-140-22709\\_22875-85660--,00.html](http://www.michigan.gov/mde/0,1607,7-140-22709_22875-85660--,00.html) .

**E-Rate:**

As of fall 2006, this field is used to derive eligibility for a district's E-rate discount. Michigan does not recognize pre-K or adult education students as eligible for E-rate discounts. The use of individual student data from the SRSD will allow these records to be filtered out, resulting in improved accuracy in reporting the eligibility of students in Michigan. Further information regarding the E-rate can be obtained at:

[http://www.sl.universalservice.org/data/pdf/ERate\\_Discounts.pdf](http://www.sl.universalservice.org/data/pdf/ERate_Discounts.pdf)

and

[www.usac.org/sl](http://www.usac.org/sl).

**Perkins Core Performance Indicators:**

The Office of Career and Technical Education uses this field for identification of the economically disadvantaged special population group for the Perkins Core Performance Indicators. For more information on the Office of Career and Technical Education and the Perkins Core Performance Indicators please visit:

[http://www.michigan.gov/mde/0,1607,7-140-6530\\_2629---,00.html](http://www.michigan.gov/mde/0,1607,7-140-6530_2629---,00.html) .

**Michigan School Readiness Program:**

The Michigan Department of Education, Office of Early Childhood Education and Family Services uses the data from Field 31 to determine the number of students who are eligible for free lunches in grades one through five per Sections 32d and 38 of the State School Aid Act for purposes of determining funding levels for the Michigan School Readiness Program. For more information on the Office of Early Childhood and Family Services, and the Michigan School Readiness Program please visit:

<http://www.michigan.gov/msrp> .

**Office of School Improvement**

Free meal eligibility information may be used to calculate state and federal grant awards by the Michigan Department of Education, Office of School Improvement.

**Eligibility:**

A student is eligible for free meal/milk or reduced-price meals when he or she meets one of the following criteria:

- attends a school that participates in the national school lunch, school breakfast, and/or special milk program, has applied using a school lunch application, and is approved as eligible for free or reduced-price meals or free milk based on income or categorical requirements;
- attends a school that does not participate in the national school lunch, school breakfast, and/or special milk program, has applied using an application other than the school lunch application, and is approved as eligible for free or reduced-price meals or free milk based on income or categorical requirements;
- has been identified through Direct Certification; or
- is eligible under federal guidelines.

Note: Participation is not a requirement for eligibility. Neither the attended school nor the student need participate in the national school lunch, school breakfast, and/or special milk programs for the student to be found eligible. Non-participating schools (PSAs) must use an eligibility application form that clearly states that no free or reduced lunch, breakfast, or special milk program will be provided.

**Codes:**

- 1 As of the current count date, the student has an approved free meal/milk application on file for the current school year.
- 2 As of the current count date, the student has an approved reduced-price meal application on file for the current school year.
- 3 As of the current count date, the student is not eligible for either free meal/milk program or reduced-price meal program for the current school year.